

Parent Forum Meeting Minutes

Wednesday 8th July 2026, 5pm via Teams and in the Boardroom

1) Welcome

All were welcomed to the meeting and introductions made.

Present:

Genevieve Wardle – Governor and Chair of Parent Forum

Siobhan Dowd – Assistant Headteacher

Samantha Moore – Acting Assistant Headteacher –

A Tuckwell – Year 7 Parent

J Hutchcraft – Year 7 Parent

A Colton – Year 7 Parent

Wendy – Year 7 & Year 9 Parent

K Beebe – Year 7 & Year 12 Parent

J Rose – Year 7 Parent

D Fletcher – Year 7 Parent

R Wood – Year 8 Parent

2) Minutes of the meeting held on 20th May 2026 – approved.

a) Any matters arising not covered by the agenda – none.

b) Matters raised via the Parent's Forum Questionnaire.

- a. Questions raised about swimming in KS3 – SDO contacted Miss Mott who is actively looking to add to curriculum for next year – not on KS3 curriculum as it is in KS1 and 2. There is limited availability for access to the pool, would have to be P4 and 5 which does not work with the PE timetable. Looking into funding to support this. It was agreed that this was important for all students to be able to swim given the incidences of drowning lakes and rivers in recent times

3) Trips calendar

SDO explained the purpose of the trip calendar and where it can be found.

Pros – it allows parents access to what trips are likely to be offered when and associated costs.

Cons – Specific dates cannot be published due to logistics e.g. transport, event/venue availability.

Options

- 1. Trip list of what will be likely to be offered during the academic year
- 2. Continue with more detailed calendar

Suggested that we publish a guideline calendar and then promote 2 months before to raise interest. Need to raise profile of trip calendar – currently sent in Bulletin but will be sent out as a standalone message.

4) Fundraising and Finance

Preloved Uniform shop did amazingly well at recent event raising around £1000. Stocks are a little depleted, so a reminder text has been sent out to Year 11 Leavers asking for donations.

Would like to open during the holidays – date to be confirmed.

Proposed Family Quiz – 12th November

GW and SDO to look at how we can publicise before the summer.

Max £6 a team. Make 6 people per team. Tickets sold through MCAS to ensure people are associated with the school.

6:30 – Door open, quiz starts at 7pm

Drinks and snacks for sale. No alcohol. No bringing your own snacks or food – Allergies

Small prize for winning team and wooden spoon for 'losing team'

Rebecca W and Joanne R –to organise raffle (to contact local businesses for donations – will 'advertise' those who have donated)

Sixth Form to host quiz

Fi Lane to write quiz.

Students involved – music

SDO to create tickets and have added to MCAS.

Amy T to design a poster as she is a graphic designer.

Raising money more "school projects" under the name "Parents Forum Award".

Staff will submit proposals (more detailed form this year). Once short listed, projects would go out to vote to parents to prioritize the order in which will be funded.

Aimee C to look into deck of cards fundraiser

5) Volunteers for Meet the Tutor on 8th September

GW to arrange people to serve drinks

6) Movement of Preloved Shop

As we close the student entrance the Preloved Shop will be moved from 13th July to behind the stage.

GW to try and arrange volunteers to undertake stocktake before this date.

J Rose – are we looking to run a regular time slot for the PreLoved shop so parents know when and where it will be? GW confirmed that one date a month to be published ahead of time (last Thursday on the month) for parents to reduce questions related to this on the Parents Forum Facebook page.

7) Items for the next Agenda

To be confirmed.

8) AOB

J Rose – traffic calming measures email. Raised query to introduction of speed cushions on Hollow Lane due to speeding during school pickup and drop – belief at these time parking is more of an issue than speeding and parking will only get worse when they are introduced, especially around Booth's Hill, which may affect ability for buses to get into and out of site. General consensus that this is not money well spent. Concerns also raised with local council – no response. Since rerouting students from entering through the Abbey gates so that all students have to walk down Hollow Lane but the paths have not been altered to reflect this meaning students are reported as stepping into the road. Students crossing between parked cars is a concern as no dedicated crossings or crossing guard on Hollow Lane. Wendy spoke about initiative in Nottingham whereby concrete bollards

"dressed" as school children to prevent speeding and allow for students a safe space to cross. Question raised as to whether crossings be a better investment e.g. near golf course. SDO to speak to SIH to speak to Parents Forum about the initiative.

J Rose – queried whether air con will be installed in new rooms due to increase in number of heatwaves. SDO confirmed that IT rooms would have but would need to go back to MRs Craig.

R Wood – Do we have headed paper that the Parent Forum can use when contacting Business? SDO to ask KDo about sharing headed paper. It would need to come back via Katie for checking ahead of sending.

9) **Date of the Next Meeting:**

To be agreed